

**MINUTES OF A MEETING OF THE
PERSONNEL BOARD
HELD ON 6 FEBRUARY 2018 FROM 1.00 PM TO 1.25 PM**

Committee Members Present

Councillors: Stuart Munro (Vice-Chairman, in the Chair), UllaKarin Clark,
Charlotte Haitham Taylor and Prue Bray (substituting Lindsay Ferris)

Officers Present

Madeleine Shopland, Democratic Services and Electoral Services Specialist
Sarah Swindley, Lead Specialist Human Resources

35. APOLOGIES

Apologies for absence were submitted from Alistair Auty, Lindsay Ferris, Pauline Helliard Symons, Charles Margetts and Angus Ross.

36. DECLARATION OF INTEREST

There were no declarations of interest received.

37. EXCLUSION OF THE PUBLIC

RESOLVED: That under Section 100A(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Act (as amended) as appropriate.

38. CHIEF EXECUTIVE RECRUITMENT

The Personnel Board considered a report regarding the appointment of a permanent Chief Executive and the next steps in the appointment process.

RESOLVED: That

- 1) an Executive Search be re-tendered to go back out to the market for a permanent Chief Executive;
- 2) Manjeet Gill undertake the role of Interim Chief Executive for 4 days per week on the expiration of her current contract, until a permanent Chief Executive is appointed. Details of the revised contract are set out in Part 2 of the report.

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